

# Phase Two of National Recovery Plan Standard Operating Procedure – Kuala Lumpur Office

The government announced the implementation of the Phase Two of National Recovery Plan at Kuala Lumpur starting 10 September 2021. Therefore Nefful KL will resume business as usual from 20 September 2021 (Monday). Nefful International shall do our best to ensure these standard operating procedures are put in place. The following measures will take effect in our office premise from 20 September 2021 (Monday) onwards:

1. Partners who are visiting all the office premises in Malaysia (Kuala Lumpur, Penang and Sarawak) are required to make an appointment with the Company before the visit. Click [here](#) to make an appointment with us or call our Customer Service for assistance. Walk-ins are not allowed;
2. Visitors must check in and register using the MySejahtera app before entering the office premise. Only those “Fully Vaccinated” with “Low Risk No Symptom” visitors are allowed to enter;
3. All social activities, such as face-to-face meetings, lectures, etc., are prohibited, the conference room is closed to the public;
4. Ensure face mask is put on at all times;
5. Wash your hands or use the hand sanitizer before you enter the office premise;
6. Ensure separation of at least a metre to limit close contact;
7. Reduce or avoid proximity of physical interactions eg. Handshake and hugs;
8. Visits to the office is limited to 15 or fewer visitors at any one time;
9. Trying of products is not allowed till further notice;
10. Cashless payment mode and online ordering is highly encouraged;
11. Do not visit the office if you are feeling unwell; you are highly encouraged to shop on NIShop or place your orders through email.

Thank you for your understanding and support as we work together towards the prevention of COVID-19.

18.09.2021