

# RESUMPTION OF BUSINESS OPERATIONS FOR NEFFUL MALAYSIA (KL OFFICE)

Nefful Malaysia is pleased to inform that our Kuala Lumpur office will resume business operations on 20 January 2021 (Wednesday) with stricter measures put in place, with the safety of all our partners and employees as the top priority.

Prior to the resumption of business operations, a thorough cleaning and disinfecting of the office premise had been carried out in accordance to the guidelines set by the Ministry of Health (KKM). All employees had been arranged for Covid-19 swab testing and the tests have shown negative results.

From 20 January 2021 (Wednesday) onwards, partners who are visiting all the office premises in Malaysia (Kuala Lumpur, Penang and Sarawak) are required to make an appointment with the Company before the visit.

Appointment Type	Time Slot	Number of Visitors Allowed	Description
NETs / AGMs	1 hours per slot	Max 2 persons allowed for each appointment	Exclusive slots for NETs & AGMs
Use of Member Area	1 hours per slot		For those who need to use tables and chairs
Counter Service	Half an hours per slot	Max 2 persons allowed for each appointment	Order collection; Documents submission; Commissions collection; (No access to tables and chairs in the member area)

- Appointment slots for every following month will be accessible on the stock counting day 10am of the current month;
- Walk-ins are not allowed;
- Click [here](#) to make an appointment with us from 19 January 2021, 9pm onwards or call our Customer Service for assistance.
- No duplicate phone no allow for reservation at the same slot.

Kindly be informed that the Company will continue to impose the following measures during this period:

1. Visitors are required to log into the MySejahtera upon entering the office premise;
2. Ensure face mask is put on at all times;
3. Wash your hands or use the hand sanitizer before you enter the office premise;
4. Ensure separation of at least a metre to limit close contact;
5. Reduce or avoid proximity of physical interactions eg. Handshake and hugs;
6. Visits to the showroom is limited to 5 or fewer visitors at any one time;
7. Trying of products is not allowed till further notice;
8. Cashless payment mode and online ordering is highly encouraged.
9. Do not visit the office if you are feeling unwell; you are highly encouraged to shop on NIShop or place your orders through email.

Thank you for your understanding and support as we work together towards the prevention of COVID-19.

19.01.2021